

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
APRIL 15, 2024**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Regular session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

William A. Coskey	President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary
James M. Wingard	Vice-President

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Alma Wood and Sonja De La Fuente of Hurst Creek MUD, and Mayor Sarah Carroll of the Village of The Hills.

1. Consider, discuss, and take any necessary action regarding Hurst Creek MUD's Employee Safety Program.

Earl Wood reported that staff met last week and discussed Ladder Safety. At the meeting, the team watched a video regarding the different types of ladders used for various types of jobs and discussed previous experiences. He noted that ladders for staff use were updated and/or replaced last year.

2. Consider, discuss, and take any necessary action regarding Lower Colorado River Authority (LCRA) update on Drought Contingency Plan and Pro Rata Curtailment.

Earl provided the report for this item. LCRA will be reviewing their Drought Contingency Plan which consists of the minimum standards for all firm water customers. Once they finalize any updates to these requirements Hurst Creek MUD will need to update the District's Drought Contingency Plan. Currently, 600,000 acre-feet in Lake Travis is the mark that would move us into Stage 3. Additionally, they will be preparing for Pro Rata Curtailment, which is the worst-case scenario for the lakes. If this mark is met by next fall the District will have to comply with whatever they establish. There is no action needed at this point, as this is strictly for information only.

Earl advised that he and Kurt will meet with the golf course this week, as LCRA has reached out to the golf course. Director Stiles asked about new construction and Earl explained that he believed it would be part of the discussion.

Discussion was held in regard to preparing a communication to the residents with the Village of The Hills and the POA advising on current considerations.

3. Consider, discuss, and take any necessary action regarding Drinking Water Regulation for six PFAS Chemicals.

Earl provided the report for this item. He informed the Board that regulations were recently passed, and he has been monitoring and researching possible methods to remove PFAS chemicals if found. He will find out if the other local agencies will share their sampling results and advised that he plans on working with Lakeway MUD to share in the cost of sampling.

4. Consider, discuss, and take any necessary action regarding the Effluent Pond Liner repair.

Earl provided the report for this item. He explained that this has turned out to be the worst possible summer to replace the pond liner. He met with Kurt and Stacey and together they determined that it would be ok to replace the top 40% this summer and delay replacing the bottom portion for a year. Two quotes have been received. One quote was \$30,000 and the other would be approximately \$12,000 if Hurst Creek MUD provides a person and equipment. Director Wingard asked if the existing installation would be inspected, and Earl confirmed that it would.

Director Wingard moved to authorize Earl Wood to proceed with replacing only the top portion of the pond liner this year; Director Almond seconded the motion, which carried 5-0.

5. Consider, discuss, and take any necessary action on drainage and MS4.

Kurt Pendleton reported the following:

- The Year Five report of the current MS4 Permit was filed at the end of March. The permit renews in August or September.
- The Household Hazardous Waste event was held on March 27th from 9:30 A.M. until 12:30 P.M. and 46 Hurst Creek MUD customers utilized the event. Kurt met with the partners last Friday and voted to move the event from four events annually to two larger events annually.
- The Drainage plan for 8 Stillmeadow Drive has been approved for construction.
- Currently working on fixing a drainage issue at 34 Lost Meadow Trail where a tree root has blocked a drainage easement.
- A drainage ditch near the Lohman's gate has been repaired and is working well.

6. Consider, discuss, and take any necessary action to approve the Minutes of the March 18, 2024, Regular Board Meeting.

The Board reviewed the minutes of the March 18th Board Meeting. There were no recommended changes.

Director Maroney moved to approve the Minutes of the March 18, 2024, Regular Board Meeting; Director Wingard seconded the motion, which carried 5-0.

7. Consider, discuss, and take any necessary action to approve the March 2024 Bookkeeper's Report and paid invoices.

Alma Wood reviewed the written report with the Board. The General Fund closed the month with a balance of \$1.8 million and the Debt Service Fund closed the month with a balance of \$120,000. 97% of the property taxes have been received. 5.33% interest was earned in TexPool. A brief discussion was held among the Board and staff regarding some expenses this month including a drainage repair at 3 Wingreen Loop, the Server replacement, a sewer repair at 73/75 The Hills Drive, and a refund for the engineering review for Legacy Properties that was done last fiscal year.

Director Wingard moved to approve the March 2024 Bookkeeper's Report and paid invoices; Director Almond seconded the motion, which carried 5-0.

8. Consider, discuss, and take any necessary action to approve the March 2024 Manager's Operating Report.

Earl reviewed the written report with the Board. He reiterated that 97% of the property taxes have been received. The next Bond payment will be made in September. 7 Cheverly Court is currently under construction.

Earl also reported on the following:

- The District is doing well in regard to meeting the reduction requirements. Staff have been monitoring overwatering and leaks via WaterScope. Currently, the number of users on WaterScope is at an all-time high. If there is a leak over three gallons per minute staff contacts the resident and if they are unable to reach them an operator is sent over to shut off the water until it can be resolved.
- The generator for the Barge has been purchased and the District's portion was \$92,000.
- At the next meeting the Board will be provided with a revised capital expenditure sheet for the Board's information and review.
- Earl will be out of the office May 6-17 on vacation.

Director Almond moved to approve the March 2024 Manager's Operating Report; Director Stiles seconded the motion, which carried 5-0.

9. Consider, discuss, and take any necessary action to approve regarding Cyber Security for the District.

Earl provided the report for this item. Two weeks ago, he received notification from a security analyst at the District's IT company advising other countries are targeting water agencies. Cybersecurity & Infrastructure Security Agency (CISA) will look for weakness in security on our system by conducting external scans on our network. This is in addition to what we are already doing. He will report back at the next Board meeting.

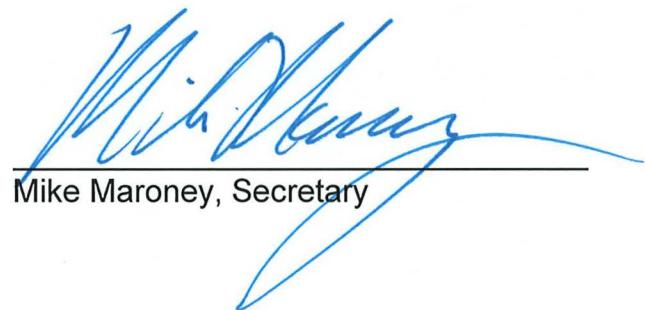
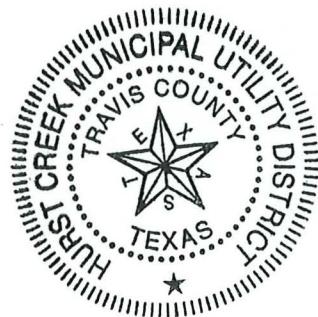
10. *The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation With Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.*

The Board did not meet in Executive Session.

The meeting adjourned at 10:15 A.M.

Signed this 20th day of May 2024.

(seal)



Mike Maroney

Mike Maroney, Secretary