

**MINUTES OF MEETING  
HURST CREEK MUNICIPAL UTILITY DISTRICT  
NOVEMBER 18, 2024**

THE STATE OF TEXAS §

## COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Regular session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

## Present:

William A. Coskey	President
James M. Wingard	Vice-President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD; and Sarah Carroll and Angie Massey of the Village of The Hills.

1. Consider, discuss, and take any necessary action regarding Hurst Creek MUD's Employee Safety Program.

Kurt Pendleton reported that staff met on November 15<sup>th</sup> and discussed lift station maintenance safety.

Director Coskey shared that during the holidays there is an increase in emergency room visits and encouraged staff to keep an eye out for their families and friends.

2. Consider, discuss, and take any necessary action regarding the Stage 4 water rate impact.

Earl Wood provided the report for this item. He shared an estimate with the Board showing what would likely be a revenue shortfall of approximately \$276,000 in the event of Stage 4 Drought Restrictions. However, he reminded the Board that the expenses related to water treatment would decrease significantly as well by approximately \$125,000 - \$150,000. Therefore, he advised that it is not recommended to make any budget adjustments at this time.

**3. Consider, discuss, and take any necessary action regarding Policy for Preventing Use of Prohibited Technology and Covered Applications.**

Earl provided the report regarding implementation of a Policy for Preventing Use of Prohibited Technology and Covered Applications, also known as the "Tik Tok Policy". The deadline for the District to fully comply is November 20, 2024. He noted that the policy will be reviewed on an annual basis.

*Director Almond moved to approve the Policy for Preventing Use of Prohibited Technology and Covered Applications; Director Stiles seconded the motion, which carried 5-0.*

**4. Consider, discuss, and take any necessary action on drainage and MS4.**

Kurt reported that the rock work was replaced at 34 Lost Meadow, and it looks very good. After a few rain events and it is confirmed that the drainage works well, the resident plans to install artificial turf. The drainage ditch was repaired at 7 Lost Meadow Trail. Also, the turf drainage ditch between 17 and 19 Applegreen Lane has been replaced with a rock line ditch.

**5. Consider, discuss, and take any necessary action to approve the Minutes of the October 21, 2024, Regular Board Meeting.**

*Director Maroney moved to approve the Minutes of the October 21, 2024, Regular Board Meeting; Director Wingard seconded the motion, which carried 5-0.*

**6. Consider, discuss, and take any necessary action to approve the October 2024 Bookkeeper's Report and paid invoices.**

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance of \$900,000 and the Debt Service Fund closed the month with a balance of \$95,000 after Bond payments were made. 4.87% interest was earned in TexPool for the month, and it was at 4.7% this morning. No property taxes were collected in October, but approximately \$30,000 were received as of this morning. Revenues were \$27,000 under budget for the month and for the year due to a decrease in water sales. Expenses were \$15,000 under budget for the month and for the year since October was the first month of the new Fiscal Year. Earl added that the cost for chemicals was \$8,000 less than projected due to the decrease in water use. Beth informed the Board that the Audit is now complete and will be presented at the December or January Board meeting. Finally, she announced that Earl celebrated 27 years at Hurst Creek MUD.

*Director Almond moved to approve the October 2024 Bookkeeper's Report and paid invoices; Director Stiles seconded the motion, which carried 5-0.*

**7. Consider, discuss, and take any necessary action to approve the October 2024 Manager's Operating Report.**

Earl reviewed the written report with the Board. Regarding the Debt Service Fund, the next Bond payments will be \$382,000 and the balance in that fund is currently \$95,000

as mentioned earlier. He noted that as of October there are four service connections currently under construction (two houses and one duplex). With regard to Operations, the District has used 724 acre feet of the contracted 1,200 acre feet for the calendar year. It is expected the District will use approximately 1,000 acre feet or less by the end of the calendar year, easily meeting the reduction requirements. There were .04 inches of rainfall in October and the Wastewater plant continues to treat well. He explained that more water was pumped from the lake during October because of the effluent pond being so low for the pond liner replacement project.

Earl provided the Board with a recap of the Water Operations Committee Meeting at LCRA on November 13<sup>th</sup>. He advised that the lake level is not expected to drop below the combined storage level of 900,000 acre feet until May 2025. If that occurs, the District would move back to the next stage which only allows for one day per week outdoor watering. However, he noted that there is a major push to eventually move to a permanent one day per week outdoor watering schedule so as not to prevent new growth and jobs. He explained that pricing to get water into central Texas is very high. He will be attending the POA Board meeting on November 19<sup>th</sup> to provide them with an update from Hurst Creek MUD.

*Director Almond moved to approve the October 2024 Manager's Operating Report; Director Maroney seconded the motion, which carried 5-0.*

**8. The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation with Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.**

The Board did not meet in Executive Session.

The December meeting will be held on December 16, 2024, at 9:00 A.M., the January meeting will be held on January 27, 2025, at 9:00 A.M., the February meeting will be held on February 24, 2025, at 9:00 A.M., and the March meeting will be held on March 24, 2025, at 9:00 A.M.

The meeting adjourned at 10:05 A.M.

Signed this 16<sup>th</sup> day of December 2024.

(seal)



Mike Maroney, Secretary