

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
JANUARY 27, 2025**

THE STATE OF TEXAS

§

COUNTY OF TRAVIS

8

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Special session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

William A. Coskey	President
James M. Wingard	Vice-President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Stacey Johnson, Alma Wood, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD, Angie Massey and Councilmember Lee Crawford of the Village of The Hills.

1. Consider, discuss, and take any necessary action regarding Hurst Creek MUD's Employee Safety Program.

Kurt Pendleton reported that staff met on January 22nd with Blake Blatchley leading the meeting this month. Blake chose Work Safety in Cold Weather as the topic and provided helpful suggestions related to proper preparation, driving safety, keeping warm, and avoiding slips and falls. There were no incidents or near misses to report. Kurt commended Blake on an excellent job.

2. Consider, discuss, and take any necessary action regarding the Lower Colorado River Authority (LCRA) Notice Regarding Stage 2 Implementation on March 1, 2025.

Earl Wood reviewed an email he received from the LCRA regarding the possibility of entering Stage 2 of its Drought Contingency Plan in March, which allows no more than once-a-week watering.

Director Almond noted that some water districts have remained in Stage 2 since its previous implementation.

Earl advised this is an informational item only and that if and when the District needs to move to Stage 2, he will notify customers as he has done in the past. He has already given a heads up to the Property Owners Association and will also remind them as it gets closer.

3. Consider, discuss, and take any necessary action regarding a Cost Share Amendment to the Interlocal Agreement with the Village of The Hills.

Earl provided the Board with some background related to trash service within the Interlocal Agreement entered into with the Village of The Hills over 20 years. With a recent review of the waste disposal contract by the new City Administrator, a \$759 per month cost savings was realized by eliminating the charge to Hurst Creek MUD for the dumpster at the Water Treatment Plant and the dumpster at the Wastewater Treatment Plant. Therefore, the Mayor is requesting a \$300 per month reduction to the Interlocal Agreement.

Director Stiles moved to approve a \$300 per month reduction to the Interlocal Agreement with the Village of The Hills; Director Almond seconded the motion, which carried 5-0.

4. Consider, discuss, and take any necessary action regarding an update on TCEQ Tier II Reporting.

Earl provided the Board with an update regarding the TCEQ requiring Tier II reporting on the bleach blend the District uses even though 89% of the blend does not contain hazardous chemicals. After review with the District's engineer and communications with TCEQ, it was ultimately decided that it would not be beneficial for either TCEQ or Hurst Creek MUD to pursue the matter at this time.

5. Consider, discuss, and take any necessary action on drainage and MS4.

Kurt reported four construction projects have recently received their Certificate of Occupancy. Those include 8 Windwood Court, Guest House, 7 Cheverly Court, 8 Tourney Lane #A and 8 Tourney Lane #B.

Regarding MS4, Kurt advised the Stormwater Management Plan has been filed with TCEQ. There have been some changes to the MS4 program that will require the District to be a bit more involved, which may result in additional costs.

6. Consider, discuss, and take any necessary action to approve the Minutes of the December 16, 2024, Regular Board Meeting.

Director Almond moved to approve the Minutes of the December 16, 2024, Regular Board Meeting; Director Maroney seconded the motion, which carried 5-0.

7. Consider, discuss, and take any necessary action to approve the December 2024 Bookkeeper's Report and paid invoices.

Earl reviewed the Cash Flow Analysis with the Board. President Coskey noted that the analysis does not include the recent rate increase and Earl confirmed, but reminded the

Board that it may level out with moving to Stage 2 of the Drought Contingency Plan. President Coskey stated that it is the goal of this Board to increase the “rainy day fund” and decrease the need to issue bonds in the future and with the projected \$167,000 revenue over expenditures the District is on the right path.

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance of almost \$1.5 million and the Debt Service Fund closed the month with a balance of over \$305,000. 4.47% interest was earned in TexPool for the month, and it was at 4.38% this morning. 54% of the property taxes were collected in December. So far approximately \$400,000 has been received in January. Revenues were approximately \$190,000 over budget for the month and almost \$200,000 over for the year. Expenses were \$15,000 under budget for the month and \$20,000 under for the year. She reviewed some of the expenses that impacted the Reserves Fund which included the Pond Monitoring Station and replacement valves for the Roberts units.

Director Stiles moved to approve the December 2024 Bookkeeper’s Report and paid invoices; Director Almond seconded the motion, which carried 5-0.

8. Consider, discuss, and take any necessary action to approve the December 2024 Manager’s Operating Report.

Earl reviewed the written report with the Board highlighting the following:

- The Debt Service Fund balance is currently \$305,000 but will have more than enough for the next Bond payment of \$353,000 due April 1st.
- There are four new connections currently listed under construction that have since been completed, so they will move off of that list by the next meeting.
- The District used 900 acre feet of water by the end of December to close out the year.
- The Wastewater Treatment Plant continues to treat well.
- Reviewed the District’s water usage from 2007 through 2024, highlighting the steady decrease since 2022.
- Reviewed the District’s Water Accountability numbers for the calendar year.
 - Total rainfall for the year was 29 inches, slightly below the average of 32 inches.
 - The total backwash recovery for 2024 was 17 million gallons, approximately 52 acre feet.
- Reviewed some of the District’s year-end accomplishments and requested feedback from the Board.
 - Irrigation violations: 435
 - Permits: 38
 - Leak notifications: 231
 - Telephone calls: 24,508
 - Repaired water leaks: 7
 - Sewer choke: 1
 - Drainage projects completed: 9

President Coskey asked if it would be beneficial to delay installation of the remaining pond liner until the lake is full. Earl explained that there is some concern with the seam where the old pond liner meets the new pond liner, so he recommended investigation efforts utilizing the underwater ROV and deciding by May 1st.

The Board recommended planning a barbecue lunch in April or May.

Director Almond moved to approve the December 2024 Manager's Operating Report; Director Maroney seconded the motion, which carried 5-0.

9. The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation with Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.

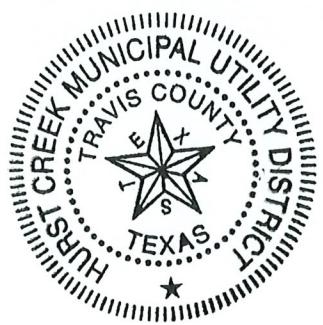
The Board did not meet in Executive Session.

The next Board meeting will be held on February 24, 2025, at 9:00 A.M., and the March meeting will be held on March 24, 2025, at 9:00 A.M.

The meeting adjourned at 10:13 A.M.

Signed this 24th day of February 2025.

(seal)



Mike Maroney, Secretary