

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
MARCH 24, 2025**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 2:00 P.M. in Special session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

William A. Coskey	President
James M. Wingard	Vice-President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD; Angie Massey and Councilmember Lee Crawford of the Village of The Hills.

1. Consider, discuss, and take any necessary action regarding Hurst Creek MUD's Employee Safety Program.

Kurt Pendleton provided the report for this item. He explained that this month Kevin chose the topic, and he chose cardiopulmonary resuscitation (CPR). He scheduled the training through Queen of Hearts CPR, and they sent a gentleman who was a retired California police officer who provided CPR training to all staff.

Village of The Hills City Council Liaison to the MUD Board Councilmember Lee Crawford reported that the City Council recently lowered the speed limit within The Hills from 30 miles per hour to 25 miles per hour. The Council decided to assemble a welcome committee for new residents and are interested in a joint venture with the POA, MUD and Club to provide specific information. Finally, the City Council will conduct a Capital Planning Workshop on April 22, 2025, at 9:00 A.M. to establish a long-term Capital Improvement Program for the Village. There will also be a link available on the website.

2. Consider, discuss, and take any necessary action regarding generator and transfer switch for the Water Treatment Plant.

Earl Wood provided the report for this item. He explained that when Senate Bill 3 passed, Hurst Creek MUD was in compliance with the new law through a bi-directional feed by PEC. However, the Board may want to consider a proposed plan of action moving forward with the purchase of a generator. He advised that he has obtained a rough cost of \$128,000 from Holt Cat for a 500 kW generator that includes a 24-hour diesel tank underneath and an 800 AMP automatic transfer switch.

A brief discussion was held among the Board and staff regarding location, costs associated with installation, and financing options. Earl explained that from an Operator's perspective, the ability to be self-reliant is always preferred, but it is up to the Board to decide.

There was a consensus of the Board to have Earl obtain more information including what it would cost to purchase a generator and transfer switch outright or financing over time and bring the item back for consideration.

3. Consider, discuss, and take any necessary action regarding a customer information packet.

Director Almond reported that he had spoken with Earl regarding information related to drought resistant planting that may be provided to customers of Hurst Creek MUD.

Earl shared a packet of information with the Board and advised that updates are being made to the District's website.

Director Stiles recommended coordinating with the POA and Village to make sure the same information is being provided to the constituents.

Earl advised this was an informational item only and when the website is ready it will be driven out to the customers.

4. Consider, discuss, and take any necessary action to approve filing of MS4 Annual Report to Texas Commission on Environmental Quality.

Kurt reported that the annual report for year six of the permit applied for in 2019 is due on March 31, 2025.

There was a consensus of the Board to approve filing the MS4 Annual Report to the Texas Commission on Environmental Quality.

5. Consider, discuss, and take any necessary action on drainage and MS4.

Kurt had nothing new to report for this item.

6. Consider, discuss, and take any necessary action to approve the Minutes of the February 24, 2025, Special Board Meeting.

Director Almond moved to approve the Minutes of the February 24, 2025, Special Board Meeting; Director Stiles seconded the motion, which carried 5-0.

7. Consider, discuss, and take any necessary action to approve the February 2025 Bookkeeper's Report and paid invoices.

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance of just below \$2 million and the Debt Service Fund closed the month with a balance of over \$400,000, which was enough to cover the April 1st bond payments, which were made last week. 4.36% interest was earned in TexPool for the month, and it was at 4.32% this morning. 97.75% of the property taxes were collected in February. Expenditures from the Reserve fund were related to the Roberts Unit upgrades and expenditures from the Drainage Reserve fund were related to drainage at 34 Lost Meadow. Revenues were approximately \$55,000 under budget for the month mainly due to property taxes, and \$56,000 over for the year, mainly due to billing and irrigation sales. Expenses were \$4,000 under budget for the month and \$24,000 under for the year.

Beth reported that the 2005 Bond has a balance of \$250,000, which will be paid over the next two years and the 2012 Bond has a balance of \$1.6 million, which will be paid over the next seven years.

Finally, Earl explained that a new page has been added to the Bookkeeper's Report comparing this year's cash reserve balance to the previous year and it will be included going forward.

Director Almond asked if there will be a difference in revenues during Stage 2 of the Drought Contingency Plan. Earl explained that there was a difference last year but will not know until after the April/May bill goes out with the new rates in effect.

Director Wingard moved to approve the February Bookkeeper's Report and paid invoices; Director Maroney seconded the motion, which carried 5-0.

8. Consider, discuss, and take any necessary action to approve the February 2025 Manager's Operating Report.

Earl reviewed the written report with the Board highlighting the following:

- The Debt Service Fund balance in February was \$477,815.
- The Bond payment of \$353,000 due April 1st was just made.
- Currently there are no new homes under construction in The Hills, but there is one that will show up soon.
- The District used 14 million gallons (90 acre feet) of water by the end of February.
- The Wastewater Treatment Plant continues to treat well.
- There were 1.33 inches of rain in February.

- The valve replacements for the Roberts Units are almost done and the work is being done in house.

Earl reported that there is the potential to be able to utilize a non-potable well on site for irrigation that may contribute to water conservation. He will continue to investigate and report back to the Board his findings.

Director Almond requested a monthly status report on watering violations if possible.

Director Almond moved to approve the February Manager's Operating Report; Director Stiles seconded the motion, which carried 5-0.

9. ***The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation with Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 – Deliberation Regarding Security Devices or Security Audits.***

The Board convened to Executive Session at 3:25 P.M.

The Board reconvened the Special Meeting at 3:55 P.M.

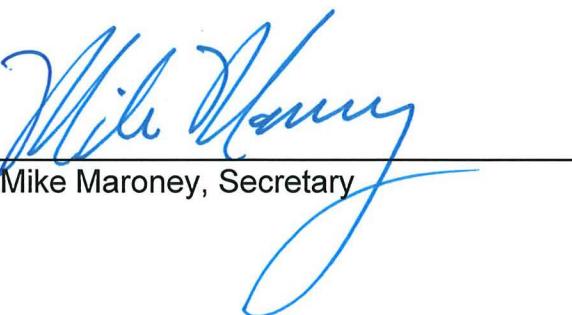
10. ***Consider, discuss, and take any necessary action to approve the Amended and Restated Shared Office Agreement with The Hills Property Owners Association.***

Director Wingard moved to table this item until the next regular Board meeting; Director Stiles seconded the motion, which carried 5-0.

The meeting adjourned at 3:58 P.M.

Signed this 21st day of April 2025.

(seal)



Mike Maroney, Secretary