

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
APRIL 21, 2025**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 A.M. in Regular session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

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|-------------------|---------------------|
| William A. Coskey | President |
| James M. Wingard | Vice-President |
| Mike Maroney | Secretary |
| Tom Stiles | Treasurer |
| John Almond | Assistant Secretary |

thus, constituting a quorum.

Also present were Earl Wood, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD; Angie Massey and Councilmember Lee Crawford of the Village of The Hills; and Sara Jenkins of The Hills POA.

1. Consider, discuss, and take any necessary action regarding Hurst Creek MUD's Employee Safety Program.

Stacey Johnson provided the report for this item. He explained that this month Jake chose the topic, and he chose Heavy Equipment Safety, specifically the backhoe. Director Coskey shared a previous tragic experience he had witnessed and stressed the importance of safety when operating heavy equipment.

2. Consider, discuss, and take any necessary action regarding generator and transfer switch for the Water Treatment Plant.

Earl Wood provided the report for this item. He provided the Board with a cost estimate for the purchase of a generator with transfer switch and a trailer mounted generator for the Water Treatment Plant along with options to either lease purchase or cash purchase as well as the installation cost. The total estimated cost for the lease purchase and installation would be approximately \$275,000.

A brief discussion was held among the Board and staff regarding costs associated with installation, and which purchase option would be in the best interest of the District. They also discussed the length of time the generator would maintain services. It was

determined that it would likely cover approximately one week's time, however refilling the diesel will extend that time as needed.

Director Coskey recommended checking with PEC again about moving their primary feed and transformer closer to the generator site, making it a shorter run. Earl confirmed that he would contact them once more.

Director Almond moved to approve the lease purchase of both the 500 kW Holt Cat Generator with Asco Transfer Switch and 46.5 kW Holt Cat Generator Trailer Mount as presented; Director Stiles seconded the motion, which carried 5-0.

3. Consider, discuss, and take any necessary action regarding car wash restrictions during Stage 3 of the Drought Contingency Plan.

Earl provided the report regarding this item. He explained that a letter was received from a resident asking the Board to consider modifying the car washing allowance during Stage 3 of the Drought Contingency Plan. Earl explained that currently it is only allowed on the customer's allotted watering day.

There was a consensus of the Board to continue to adhere to the guidelines provided by the Lower Colorado River Authority (LCRA).

4. Consider, discuss, and take any necessary action on drainage and MS4.

Earl provided the report for this item. He advised there is nothing new to report related to MS4 since the last meeting and that there are currently no drainage projects.

A brief discussion was held among the Board and staff related to funds allocated to the Drainage Fund. Earl recommended the Board consider making any adjustments to that allocation during the budgeting process this year.

5. Consider, discuss, and take any necessary action to approve the Minutes of the March 24, 2025, Special Board Meeting.

Director Wingard recommended updating the wording under item two to read that Hurst Creek MUD was in compliance with the new law through the bi-directional feed with PEC and Director Coskey recommended adding the word 'automatic' after 800 AMP.

Director Maroney moved to approve the Minutes of the March 24, 2025, Special Board Meeting with the changes as recommended; Director Wingard seconded the motion, which carried 5-0.

6. Consider, discuss, and take any necessary action to approve the March 2025 Bookkeeper's Report and paid invoices.

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance of just over \$2 million and the Debt Service Fund closed the month with a balance of \$128,000. 4.34% interest was earned in TexPool for the month, and it was at 4.34% this morning. 98.66% of the property taxes were collected in March. The

Cash Reserves Comparison shows \$200,000 more than last year at this time. Expenditures from the Reserve fund were related to the Pond Monitoring Station and a pump for the backwash lagoon. There were no expenditures from the Drainage Reserve Fund during the month of March. Revenues were \$11,000 over budget for the month and \$68,000 over for the year, mainly due to property taxes and commercial billing. Expenses were \$22,000 under budget for the month and \$47,000 under for the year. Finally, Beth reported that since her last report Stacey celebrated 19 years, Blake celebrated five years, and Angela celebrated three years with Hurst Creek MUD.

Director Almond moved to approve the March Bookkeeper's Report and paid invoices; Director Maroney seconded the motion, which carried 5-0.

7. Consider, discuss, and take any necessary action to approve the March 2025 Manager's Operating Report.

Earl shared an email he received from WCID 17 on Friday regarding a fraud incident one of their customers experienced.

There was a consensus of the Board to issue communication to customers of Hurst Creek MUD if any customers experience something similar.

Earl reviewed the written report with the Board highlighting the following:

- Debt Service Fund: The balance at the end of March was \$128,000, which is more than enough to make the October 1st bond payment of \$28,000.
- Connections Summary: Currently there are no new connections in The Hills, but there are three that will show up under new construction soon.
- Water Restriction Violations and Notifications: There were 225 water restriction violations in the month of March and 66 of those were notified by staff.
- Operations: 20 million gallons of water were pumped from the lake in March versus 14 million gallons in February. The Wastewater Treatment Plant continues to treat well. There was one inch of rain in March.
- Large Project Cost Report: Reviewed the list of projects, budget, and current balances. The valve actuator replacement project is complete with a final cost of \$26,000. Completing the work in-house helped to save money for this work. The MagMeter for Roberts backwash has not started yet. Now that the weather is improving, staff will inspect the Pond Liner with the ROV to see how the seam is holding up.

Earl also reported on the following items:

- TCEQ conducted an inspection on site at the end of March and it went very well, with no violations. The only thing they mentioned was a screen on top of the clear well that had some damage and staff replaced it.
- The Pond Monitoring Station has been built, and electricity has been run to that building and lights are on. The District will hold off on buying monitoring equipment until WCID17 starts sending water to the Pond.

- Staff tested the lines to the non-potable well on site and did not detect any leaks or see any potential issues with utilizing the source for irrigation, which may contribute to water conservation.
- New LED lights have been installed in the District parking lot and throughout the water plant.

Director Wingard moved to approve the March Manager's Operating Report; Director Maroney seconded the motion, which carried 5-0.

Village of The Hills City Councilmember Lee Crawford reported that the City Council met on April 8, 2025. They previously approved lowering the speed limit to 25 miles per hour, but the signage will not be available until early May so enforcement will be implemented once the signs are posted. The Council created a new Commission of seven residents to welcome new residents to The Hills. Finally, the City Council will conduct a Capital Planning Workshop on April 22, 2025, at 9:00 A.M. to establish a long-term Capital Improvement Program for the Village.

The Hills POA Board Director Sara Jenkins reported that the POA meeting is schedule for April 22, 2025, at 6:00 P.M.

8. ***The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation with Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.***

The Board convened the Executive Session at 10:25 A.M.

The Board reconvened the Regular Meeting at 10:55 A.M.

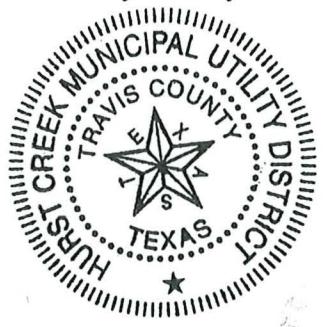
9. ***Consider, discuss, and take any necessary action to approve the Amended and Restated Shared Office Agreement with The Hills Property Owners Association.***

Director Wingard moved to table this item until the next regular Board meeting; Director Stiles seconded the motion, which carried 5-0.

The meeting adjourned at 10:55 A.M.

Signed this 19th day of May 2025.

(seal)




Mike Maroney, Secretary