

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
AUGUST 21, 2017**

THE STATE OF TEXAS §
COUNTY OF TRAVIS §

The Board of Directors of Hurst Creek Municipal Utility District (the “District”) met this date in regular session, open to the public, in the District’s offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Wilson Smith	President
James M. Wingard	Vice-President
William L. Warmuth	Treasurer
Mike Maroney	Secretary
Larry Kener	Assistant Secretary

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Beth Caccamisi, Linda Lunney, and Kasey Belote representing general management for the District; Wendy Smith, Mayor Pro Tempore J.R. Smith and Alderman George Spencer, representing Village of The Hills; Kirk Cunningham, Tyler Technologies.

1. Tyler Incode Presentation

Kirk Cunningham from Tyler Technologies gave a presentation on the Incode System

2. Consider, discuss and take action regarding Tyler Accounting/Billing Program

Earl Wood reviewed the costs for the new accounting/billing program.

Director Warmuth moved to authorize Earl Wood and Director Smith to solicit, negotiate and sign a contract with Tyler Technologies to implement the Incode System on behalf of the Village and the MUD; Director Maroney seconded the motion which carried unanimously.

3. Consider, discuss and take any necessary action regarding drainage.

Kasey Belote reported no current drainage projects except for several minor repairs.

4. Consider approving the minutes of the July 14, 2017 Special Board meeting.

Director Warmuth moved approval of the July 14, 2017 Special Board meeting minutes; Director Kener seconded the motion which carried unanimously.

5. Consider and take action approving the Bookkeeper's Report and approval of paid invoices

Beth Caccamisi reviewed her written report showing \$764,533.74 in the General Fund and \$170,065.55 in the Debt Service Fund.

Director Warmuth moved approval of the Bookkeeper's Report; Director Maroney seconded the motion which carried unanimously.

6. Consider and take any action necessary to approve the Engagement Letter with Jansen and Gregorczyk for Fiscal Year 2016-2017 Audit.

Director Warmuth moved approval of the Engagement Letter with Jansen and Gregorczyk for Fiscal Year 2016-2017 Audit; Director Maroney seconded the motion which carried unanimously.

7. Consider, discuss and take action regarding the Budget for FY 2017-2018 and 2017 Tax Rate, set date for public hearing on the Tax Rate and authorize publication of Notice of Public Hearing on the Tax Rate.

Earl Wood reviewed the proposed budget of \$2,567,904.54 for FY 2017-2018 and lower the tax rate from 0.3421 to 0.32 (O&M 0.2221 to 0.22; Debt Service 0.12 to 0.10) for the year 2017.

Director Kener moved to accept the proposed budget for FY 2017-2018 of \$2,567,904.54; Director Maroney seconded the motion which carried unanimously.

Director Wingard moved to accept the proposed tax rate for the year 2017 of 0.32; Director Maroney seconded the motion which carried unanimously.

The Notice of Public Hearing for September 18, 2017 will appear in the Lake Travis View on September 7, 2017.

8. Consider, discuss and take action regarding Capital Improvement projects for FY 2017-2018 Budget:

- **Allocate funds to construct a Wastewater Treatment Lab**
- **Allocate funds to convert the Watewater Treatment Plant Chlorination System from gas to liquid bleach**

Earl Wood discussed Capital Improvement projects for the FY 2017-2018 Budget. The Wastewater Treatment Lab would be placed in the vacant room that was proposed to be a lab when the building was built. This would cost approximately \$25,000. He described the benefits of changing the WWTP chlorination system from gas to liquid bleach both in safety and monitoring. This would cost \$18,000.

Director Wingard authorized Earl Wood to spend \$25,000 and \$18,000 respectively for Capital Improvement projects; Director Kener seconded the motion which carried unanimously

9. Consider and take necessary action to approve Manager's Operating Report

Earl Wood reported that the city of Lakeway requested permission to set a deer trap on Hurst Creek MUD property by the Wastewater Plant. Permission was granted.

Earl Wood commended Stacey Johnson on his cost saving repair work on the Swan analyzers and Megan Mehan's research and perserverance resulting in recovery of a significant past due account.

Mr. Wood and Kasey Belote then reviewd the written report.

The new MUD website will be going live on August 23, 2017.

Director Maroney moved approval of the Manager's Operating Report; Director Wingard seconded the motion which carried unanimously.

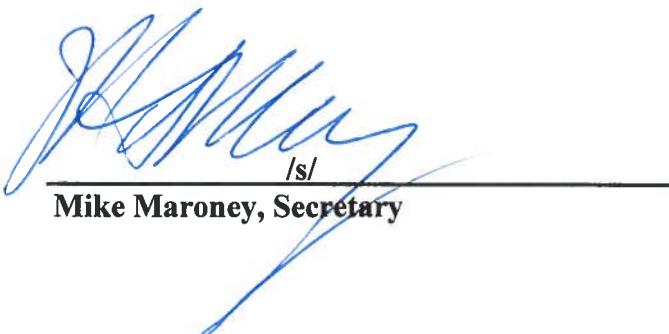
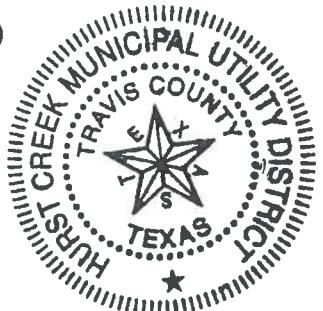
10. Consider, discuss and take any necessary action regarding the October meeting date.

Due to a previously scheduled event, the October meeting will be held on Wednesday, October 18, 2017.

There being no further business the meeting was adjourned at 11:50 am.

Signed this 18th day of September, 2017.

(Seal)



MM
/s/
Mike Maroney, Secretary