

**MINUTES OF MEETING  
HURST CREEK MUNICIPAL UTILITY DISTRICT  
NOVEMBER 21, 2016**

THE STATE OF TEXAS §

COUNTY OF TRAVIS §

The Board of Directors of Hurst Creek Municipal Utility District (the “District”) met this date in regular session, open to the public, in the District’s offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Wilson Smith	President
James M. Wingard	Vice-President
William L. Warmuth	Treasurer
Mike Maroney	Secretary
Larry Kener	Assistant Secretary

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Beth Caccamisi, Linda Lunney, and Kurt Pendleton representing general management for the District; Lee Nelson representing the POA; J.R. Smith, representing Village of The Hills, James Walsh, representing Hills Country Club;

**1. Statement of Officers, Oath of Office and election of officers to the Board**

Wilson Smith and James Wingard were sworn into Office. All officers to remain the same: Wilson Smith, President; James Wingard, Vice-President; William Warmuth, Treasurer; Mike Maroney, Secretary and Larry Kener, Assistant Secretary.

**2. Introduction of James Walsh, Sr. Regional Manager of The Hills Country Club**

Earl Wood introduced James Walsh to the Board. He then gave a brief history of the relations between the Country Club and the MUD.

**3. Consider, discuss and take any necessary action regarding drainage.**

Earl Wood reported on the drainage issue on Club Estates where the drainage culvert is undermining the integrity of the road. The bid process for the repair may be bypassed if the repair is considered an emergency. Mr. Wood stated that he did in fact consider this an emergency and suggested the repairs to begin as soon as possible. The Board agreed to close the affected area of the road immediately.

*Director Warmuth moved to the emergency repair of the culvert on Club Estates as soon as possible and to use monies from the General Fund; Director Maroney seconded the motion which carried unanimously.*

**4. Consider, discuss and take any necessary action on the Backwash Recovery Project**

Earl Wood discussed the report prepared for the LCRA on the costs of the Backwash project. He also reported that the system was operating manually and has run 250,000 gallons back to the head of the plant. Automation should be running in about 90 days. Director Wingard suggested a write-up of the project along with the projected savings for the community be sent out to the public.

**5. Consider approving the minutes of the October 17, 2016 regular Board meeting**

*Director Maroney moved approval of the minutes of the October 17, 2016 regular Board meeting; Director Wingard seconded the motion which carried unanimously.*

**6. Consider, discuss and take any necessary action regarding 2017 debt service payments**

Earl Wood presented two scenarios, recommended the second, which would save \$100,000 over the life of the bond. This would require taking \$49,945 out of the debt service reserve.

*Director Maroney moved approval of the second scenario; Director Warmuth seconded the motion which carried unanimously.*

**7. Consider and take action approving the Bookkeepers Report and approval of paid invoices**

Beth Caccamisi reviewed her written report showing \$451,039.86 in the General Fund and \$184,596.74 in the Debt Service Fund.

*Director Kener moved approval of the Bookkeeper's report; Director Wingard seconded the motion which carried unanimously.*

**8. Consider, discuss and take any necessary action regarding the Interlocal agreement with the Village of The Hills.**

Director Wingard discussed the changes of the wording in the Interlocal agreement. Mayor Ovlen is working on a draft to be presented to the Board. The Board of Aldermen will be interviewing two candidates on November 29<sup>th</sup>.

**9. Consider and take necessary action to approve Manager's Operating Report**

Earl Wood reported meeting with Tommy Roberts from Triton about office renovations. He will prepare an estimate and if it can't be done for \$50,000, the project will go out for bids.

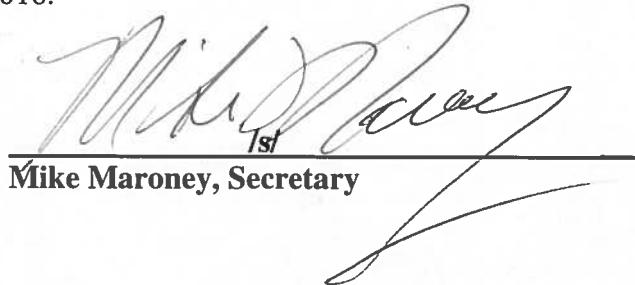
Kurt Pendleton gave a presentation he and Kasey Belote prepared on the four sewer manholes rehabilitation pilot program, showing before and after pictures. The results will be monitored through out the next year.

*Director Wingard moved approval of the Manager's Operating Report; Director Kener seconded the motion which carried unanimously.*

There being no further business, the meeting was adjourned at 11:05 am.

Signed this 19th day of December, 2016.

(Seal)



\_\_\_\_\_  
Mike Maroney, Secretary