

**MINUTES OF MEETING  
HURST CREEK MUNICIPAL UTILITY DISTRICT  
NOVEMBER 18, 2019**

THE STATE OF TEXAS §  
COUNTY OF TRAVIS §

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date in Regular session, open to the public, in the District's offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Wilson Smith	President
James M. Wingard	Vice-President
William L. Warmuth	Treasurer
Mike Maroney	Secretary
Larry Kener	Assistant Secretary

And all of said persons were present except William Warmuth, thus constituting a quorum.

Also present were Earl Wood, Beth Caccamisi, Linda Lunney, and Stacey Johnson representing general management for the District and Corey Kolberg, POA

1. Consider approving the minutes of the October 29, 2019 Special meeting.

*Larry Kener moved approval of the October 29, 2019 Special meeting minutes; Director Wingard seconded the motion which carried unanimously.*

**2. Consider, discuss and take any necessary action regarding drainage.**

Earl Wood informed the Board that the drainage between 7 and 9 Tourney Cove has an existing easement so the project can proceed without further legal issues. The Hedgebrook project is proceeding but the ditch is very low so to protect the public Mr. Wood recommended putting in a concrete headwall with a curb to prevent cars and pedestrians from falling into the ditch. It will cost around \$11,000.

**3. Consider, discuss and take any necessary action regarding allocation of additional funds for Drainage**

Earl Wood requested approval to move \$30,000 from the Reserve Fund to Drainage to cover the cost of current projects.

*Director Maroney moved approval of a one-time \$30,000 transfer of funds from the Reserves Fund to Drainage; Director Wingard seconded the motion which carried unanimously.*

**4. Consider and take action approving the Bookkeeper's Report and approval of paid invoices**

Beth Caccamisi reviewed her written report showing \$861,227.80 in the General Fund and \$75,579.63 in the Debt Service Fund.

*Director Kener moved approval of the Bookkeeper's report; Director Maroney seconded the motion which carried unanimously.*

**5. Consider, discuss and take any necessary action regarding adopting a Bad Debt Write-Off Policy**

Closed accounts will be written off after 6 months of reasonable attempts to collect the debt and reported in the monthly Bookkeepers report. Any account over \$1,000 will need Board approval before write-off.

*Director Wingard moved adoption of a Bad Debt Write-Off Policy; Director Kener seconded the motion which carried unanimously.*

**6. Consider, discuss and take any necessary action regarding LCRA Raw Water Contract renewal.**

Earl Wood reviewed his research for creating a new contract with LCRA for Raw Water purchases and explained the nuances of the contract. After agreeing on acre feet per year, if all the water allotted by the contract is not purchased, LCRA charges a reserve fee of half the purchase price per acre foot. Any water used over the allotted contract amount costs 2 ½ times the normal reserve fee. After two years of using more water than allotted, a new contract would have to be negotiated. Mr. Wood is currently in negotiations with LCRA.

**7. Consider and take necessary action to approve Manager's Operating Report**

Earl Wood reviewed the written report including:

- The Sewer Plant bleach conversion project is moving along with a completion expected within a few months.
- Construction on the access road to the effluent pond is about begin.

*Director Maroney moved to approve the Manager's Operating Report; Director Kener seconded the motion which carried unanimously.*

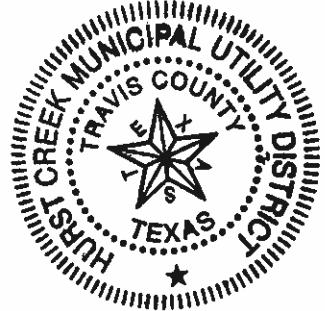
**6. The Board may go into Executive Session to receive advice from its Attorney pursuant to Section 551.071 of the Texas Government Code.**

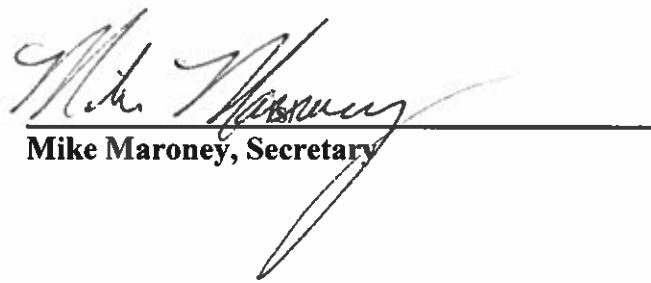
The Board went into Executive Session at 10:46 am. The Board did not take a vote, order, decision or other action in the Executive Session. The session adjourned at 11:27 am.

There being no further business, the meeting was adjourned at 11:30 pm.

Signed this 16<sup>th</sup> day of December 2019.

(Seal)



  
Mike Maroney  
Mike Maroney, Secretary