

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
MARCH 1, 2021**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the “District”) met this date in Special session, open to the public, remotely and in the District’s offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

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|------------------|---------------------|
| Wilson Smith | President |
| James M. Wingard | Vice-President |
| Mike Maroney | Secretary |
| Larry Kener | Assistant Secretary |
| Kevin Paulsen | Treasurer |

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Stacey Johnson and Linda Lunney. Alma Wood, Beth Caccamisi, Kurt Pendleton, Hurst Creek MUD; Hilda Potsavich, Wendy Smith May, City Council; Brian Peters, POA, attended remotely.

1. Consider, discuss, and take any necessary action regarding winter storm event of February 15th.

Earl Wood reported on the MUD's coverage during the winter storm of February 15th. The wastewater treatment plant reverted to a generator when it lost power and continued to function as normal. Several operators and managers were on site 24 hours a day from February 13th through February 21st to handle any emergencies including helping people turn water off in the event of leaks. A 12-inch water main next to the dam on The Hills Drive broke but was isolated before any disruption of system pressure.

Mr. Wood commented on the great cooperative efforts of the POA, Village, and the MUD throughout the event. He will meet with Wendy Smith May and Jim Vick to review the event to discuss what worked and areas that can be improved upon.

Discussion ensued about the need for some form of generating power for the rest of the facilities if there is a loss of power from normal sources. Mr. Wood will investigate options and report to the Board.

2. Consider, discuss and take any necessary action regarding the repairs of the 12-inch water main crossing Hurst Creek.

The repairs of the 12-inch water main were discussed. Mr. Wood noted that depending on the extent of the repair the line may be repaired in-house but may need to be contracted depending on the extent of the damage.

3. Consider, discuss, and take any necessary action on drainage

Kurt Pendleton reported that he will have the District Engineer come to look at two areas, the common area between Heatherbloom Lane and Camwood Trail and Lowman's Crossing fence area by Dewdrop Cove, for recommendations for drainage improvement.

Earl Wood and Kurt Pendleton are working with the District Attorney and Engineer on amendments to the Master Drainage Plan and will report to the Board when completed.

4. Consider, discuss, and take any necessary action regarding the renovation of WTP#1 gravity filters

Stacey Johnson reviewed the progress of the renovation and reported that valves are starting to be replaced and will be connected to the Scada system.

5. Consider, discuss, and take any necessary action regarding the Effluent Pond Liner Repair

Earl Wood reported that the manufacturer of the pond liner material sent him a schedule of substantial price increases. The Board discussed the pros and cons of pre-ordering and storing the material at lower cost, but not knowing until the spring whether capping the current liner will be adequate or if the whole liner will need to be replaced makes the quantity to be ordered uncertain. Mr. Wood will further investigate prices.

6. Consider, discuss, and take any necessary action regarding an Effluent Inter-Connect with Lakeway MUD

Earl Wood reported meeting with Lakeway MUD regarding the Effluent Inter-Connect that would allow Hurst Creek MUD to send effluent water to Lakeway ponds when the MUD's is full or needs to be drained. The Board agreed that Mr. Wood engage the District Engineer for a scope and cost estimates on the project.

7. Consider approving the minutes of the January 18, 2021 Regular and January 25 Special Board meetings

Director Kener moved approval of the January 18, 2021 Regular Board Meeting; Director Paulsen seconded the motion which carried unanimously.

Director Maroney moved approval of the January 25, 2021 Special Board Meeting; Director Wingard seconded the motion which carried unanimously.

8. Consider, discuss, and take any necessary action approving the January Bookkeeper's Report and approval of paid invoices

Beth Caccamisi reviewed the written report showing: \$2,082,543 in the General Fund and \$485,920 in the Debt Service Fund. On request by the Board Mrs. Caccamisi presented an analysis of the Payroll Account. The process used by the MUD to prepare the payroll budget is weighted monthly according to the amount of pay periods in a month as well as special circumstances. The Tyler program calculates the payroll budget evenly across 12 months; therefore, some months appear over budget. Payroll is currently tracking within the budget for the current year.

Director Maroney moved approval of the January Bookkeepers Report; Director Wingard seconded the motion which carried unanimously.

9. Consider and take necessary action to approve the January Manager's Operating Reports

Earl Wood reviewed the written report. He described a repair on a pipe from the Golf Course maintenance barn that goes directly to a MUD lift station. The pipe is deep underground in a confined area. The repair will be extremely difficult to repair and will require specialized equipment. Staff will investigate further and bring a recommendation to the board.

Director Paulsen moved approval of the January Manager's Operating Report; Director Kener seconded the motion which carried unanimously.

8. The Board may go into Executive Session to receive advice from its Attorney pursuant to Section 551.071 of the Texas Government Code and/or to discuss personnel matters under Section 551.074 of the Texas Government Code.

The Board went into Executive Session at 11:18 a.m.

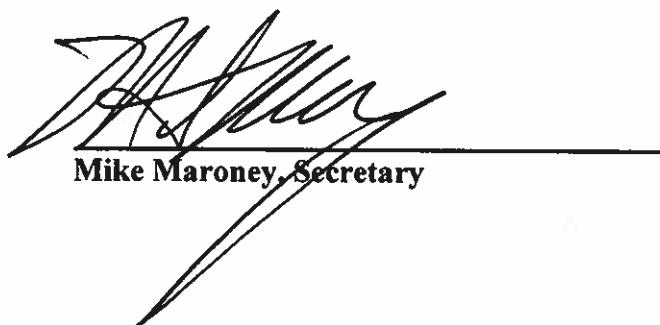
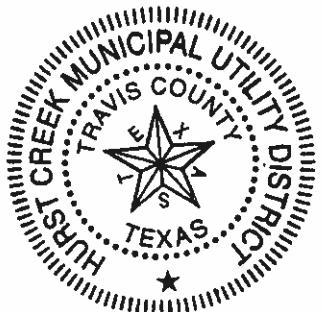
The Board did not take a vote, order, decision or other action in the Executive Session.

The Session was adjourned at 12:07 p.m.

There being no further business, the meeting was adjourned at 12:10 p.m.

Signed this 15th day of March 2021.

(Seal)



Mike Maroney, Secretary