

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
JANUARY 17, 2022**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Regular session, open to the public in the District's offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Wilson Smith	President
James M. Wingard	Vice-President
Mike Maroney	Secretary
Larry Kener	Assistant Secretary
William Coskey	Treasurer

And all of said persons were present thus constituting a quorum.

Also present were Earl Wood, Stacey Johnson, Beth Caccamisi, Sonja De La Fuente, and Linda Lunney, Hurst Creek MUD; and Jim Nelson, Village of The Hills.

1. Consider, discuss, and take any necessary action regarding supplying water and wastewater utility service to the Church of Christ.

Earl Wood provided the report regarding this item. He explained the history of the request from the Church of Christ regarding water and wastewater utility service. He indicated that the original request came in 2004 and that the Board of Directors at the time decided that they would only provide service outside of the District to schools, governmental, or non-profit entities. In 2018 the Church of Christ asked again if Hurst Creek MUD would still honor the decision to provide service and the Board agreed to honor the decision. Earl advised that he will require a letter from the school indicating their agreement and that Lakeway MUD will need to agree as well. Finally, he will have them provide a letter from their Engineer ensuring the lift station pumps will support the facility.

Director Wingard moved to authorize Earl Wood to proceed with responding to the Church of Christ regarding supplying water and wastewater utility services; Director Kener seconded the motion, which carried unanimously.

2. Consider, discuss, and take any necessary action regarding the repair of the effluent pond liner.

Earl Wood provided an update regarding the effluent pond liner. He advised the interconnect line needs to be done before the pond liner repair bid packet.

3. Consider, discuss, and take any necessary action regarding the effluent interconnect with Lakeway MUD.

Earl Wood provided an update regarding the effluent interconnect with Lakeway MUD. He advised the District's engineer is meeting with Lakeway MUD's engineer and preliminary plans should be available in the next three to four weeks. Once finalized the project will go out to bid. It will advertise for 21 days, then the contract will be awarded and construction should begin in April.

Earl reported that he has received preliminary pricing for the material to install the line up Club Estates. There was discussion held regarding PVC versus HDPE, the cost difference, and maintenance of the different materials. He continues to make progress and move forward.

4. Consider, discuss, and take any necessary action regarding the elevated tower repair.

Earl Wood provided an update regarding this item. He reported that the bid packages should be ready in two weeks.

5. Consider, discuss, and take any necessary action regarding Senate Bill 3 Emergency Preparedness Plan.

Earl Wood provided an update regarding this item. The dual feed system is already in place. He is working with Steger & Bizzell on finalizing the 40-page Emergency Preparedness Plan. He expects to have a draft Emergency Preparedness Plan ready for the next Board Meeting. He reminded the Board that the purchase of a generator has been tabled, but he would like to install a transfer switch with coupling for a generator, which will cost approximately \$30,000. Also, he reminded the Board that the District will still need to pay 32% of the cost to install a generator at the shared raw water intake barge to comply with Senate Bill 3. He also reported that he applied for the Critical Load Program through PEC and it was approved.

Director Coskey moved to authorize Earl Wood to proceed with making system generator capable by installing a transfer switch with coupling; Director Maroney seconded the motion, which carried unanimously.

6. Consider, discuss, and take any necessary action on drainage.

Director Kener provided an update regarding the drainage issue of water running into a house on The Hills Drive. He advised a meeting was held with Flintrock, Earl and Kurt at the property, and they will install a swing gate at the front end of the retention pond. Follow-up will be required and Kurt Pendleton is working with them.

7. Consider approving the minutes of the December 15, 2021, Special Board meeting.

Director Kener pointed out that there was an extra "e" in the spelling of his name on page two.

Director Coskey moved approval of the December 15, 2021, Special Board Meeting minutes with Director Kener's recommended change; Director Wingard seconded the motion, which carried unanimously.

8. Consider, discuss, and take any necessary action approving the December Bookkeeper's Report and approval of paid invoices.

Beth Caccamisi reviewed the written report showing \$1,516,323 in the General Fund and \$356,791 in the Debt Service Fund. Tax payments continue to come in and 56% have been received.

There was discussion regarding the pledge provided by Plains Capital to cover funds over \$250,000. There was also discussion held regarding the .25% credit card processing fee the District pays.

Director Coskey requested staff ask Plains Capital not to charge a service fee since the accounts do not earn interest.

Director Coskey moved approval of the December Bookkeeper's Report as presented; Director Maroney seconded the motion, which carried unanimously.

9. Consider and take necessary action to approve the December Manager's Operating Report.

Earl Wood reviewed the written report. There was discussion held regarding the large expenditure plan and the goal of building the cash reserves back up to \$1 million.

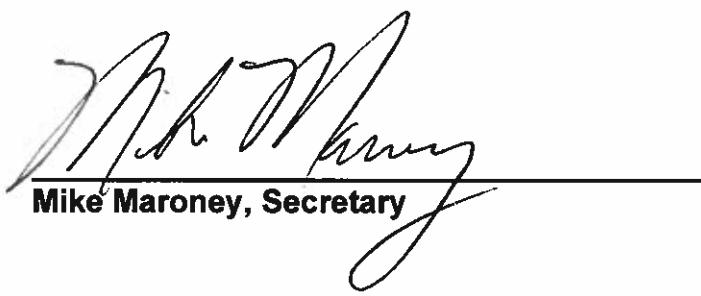
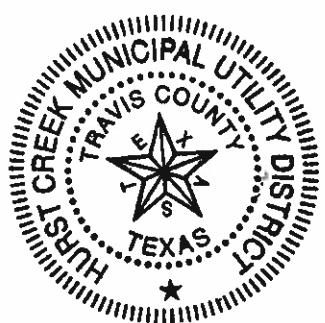
Director Wingard moved approval of the December Manager's Operating Report; Director Kener seconded the motion which carried unanimously.

10. The Board may go into Executive Session to receive advice from its Attorney pursuant to Section 551.071 of the Texas Government Code and/or to discuss personnel matters under Section 551.074 of the Texas Government Code.

The meeting adjourned at 10:27 a.m.

Signed this 23rd day of February 2022.

(seal)



Mike Maroney, Secretary