

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
FEBRUARY 13, 2023**

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Special session, open to the public in the District's offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

Wilson Smith	President
James M. Wingard	Vice-President
Mike Maroney	Secretary
William Coskey	Treasurer
Tom Stiles	Assistant Secretary

thus, constituting a quorum.

Also present were Earl Wood, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente, Hurst Creek MUD, Councilmember Sarah Carroll, Village of the Hills.

1. Consider, discuss, and take any necessary action to amend the District's Rate Order.

Earl provided report for this item. Taken required language from the new rule (extreme weather emergency) and added to the order.

Director Coskey moved to approve the amended Rate Order; Director Wingard seconded the motion, which carried 5-0.

2. Consider, discuss, and take any necessary action on drainage and MS4.

Earl Wood provided the report regarding this item. Earl advised there was nothing to report on MS4. Regarding drainage, the Dewdrop Cove project was previously authorized to move forward and bid out. However, the engineers saw price decreases and suggested trying to get bids without publishing. The lowest bid came from Cedar Hills Construction in the amount of \$74,600. They would be able to start in about three weeks depending on supplies.

Director Maroney moved to authorize Earl to move forward with awarding a contract to Cedar Hills Construction for the Dewdrop Cove project. Director Stiles seconded the motion, which carried 5-0.

3. **Consider, discuss, and take any necessary action to approve the Minutes of the January 23, 2023, Special Board meeting.**

Director Wingard moved to approve the Minutes of the January 23, 2023, Special Board Meeting; Director Maroney seconded the motion which carried 5-0.

4. **Consider, discuss, and take any necessary action to approve the January 2023 Bookkeeper's Report and approval of paid invoices.**

Beth Caccamisi reviewed the written report showing \$2.2 million in the General Fund and \$508,000 in the Debt Service Fund. 88% property taxes have been collected. She reported that TexPool earned 4.3% interest. She noted there was a capital expense for electrical work that hit the Reserve and Drainage funds. Revenue is \$73,000 under for the month mainly due to property taxes coming intermittently. Revenue is \$41,000 to the good for the year and expenses are \$12,000 under for the month and under for the year

Director Stiles asked about the number of checks written in one month. Beth confirmed that is normal and briefly explained the process.

Director Coskey asked about interest bearing accounts and Beth explained that money is moved over to TexPool, which is an interest-bearing account.

Director Stiles moved approval of the January 2023 Bookkeeper's Report and paid invoices; Director Coskey seconded the motion which carried 5-0.

5. **Consider, discuss, and take any necessary action to approve the January 2023 Manager's Operating Report.**

Earl Wood reviewed the written report.

- 52 Cottondale is off the New Connections Summary. 2 Autumn Oaks is the only one on the list. He is seeing more remodel type permits now.
- The Debt Service Fund has a \$508,000 balance, which is enough to cover the Bond payment due on April 1st.
- Operations exceeded the 1,100 allotment by 39-acre feet which cost \$9,000. Discussion was held regarding how to avoid exceeding the allotted water usage in the future. Earl is waiting to hear from the state, which may go to two-day mandatory water usage. There was a half-inch of rain in January. Average watering in the summer is three days per week. Tom recommended letting the POA know if rules change so they can make their changes.
- The MUD weathered the recent winter storm well. There was one issue with a high service pump that kicked off for 45 minutes. In this instance the interconnect with WCID 17 opened automatically, as it should and service to customers was not interrupted. The Operators helped the City and POA with sanding bridges and pulling limbs off streets. Earl explained that the MUD is not responsible for downed trees unless they are on water district property. Drainage easements are the property owner's responsibility or the Village if it is a common area. Councilmember Sarah reported that she and Councilmember Vick are leading up the City's response and to please communicate

issues to them. Earl indicated that the three entities are working together in regard to emergency management.

- The Elevated tower is ¾ complete. It is going very well, and the 3rd party inspector reports look good. There is one small change order to address rusting.
- The Effluent Interconnect is out to bid and will be advertised for 21 days. Bids will be opened in about 1-2 weeks with the award of the contract at the end of the month. He is hoping to have the Board accept and award the bid at the next meeting. \$340,000 was the original engineer's estimate. However, he expects bids to be closer to \$500,000.
- Luke Danna has been hired as operator in training and brings some good experience.

Director Wingard moved to approve the January 2023 Manager's Operating Report; Director Coskey seconded the motion, which carried 5-0.

6. ***The Board may go into Executive Session to receive advice from its Attorney pursuant to Section 551.071 of the Texas Government Code and/or discuss personnel matters under Section 551.074 of the Texas Government Code.***

The Board recessed the open meeting at 10:50 A.M. and convened to Executive Session at 10:50 A.M. They reconvened the open meeting at 11:28 A.M.

7. ***Consider, discuss and take any necessary action regarding the Interlocal Agreement between Hurst Creek MUD and Village of The Hills.***

Director Stiles moved to give notice to the Village of The Hills terminating the current Interlocal Agreement and begin discussions to amend. Director Wingard seconded the motion, which carried 5-0.

The Meeting adjourned at 11:28 A.M.

Signed this 27th day of March 2023.

(seal)



Mike Maroney, Secretary