

**MINUTES OF MEETING
HURST CREEK MUNICIPAL UTILITY DISTRICT
OCTOBER 16, 2023**

THE STATE OF TEXAS

COUNTY OF TRAVIS

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:05 a.m. in Regular session, open to the public in the District's offices at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

Present:

William A. Coskey	President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary

Absent:

James M. Wingard Vice-President

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD, and Councilmember Sarah Carroll of the Village of The Hills.

1. Consider, discuss, and take any necessary action on drainage and MS4.

Kurt Pendleton provided the report for this item. He informed the Board that there are two new proposed homes that have submitted plans for approval by the POA Architectural Review Committee. One is a new home at 7 Cheverly Court and the other is a rebuild at 8 Stillmeadow. Drainage plans will be reviewed upon receiving approval from the POA Architectural Committee. Regarding MS4, the quarterly Household Hazardous Waste Event was held in conjunction with the Cities of Lakeway and Bee Cave, Lakeway MUD, and WCID17. 401 cars were serviced, of which 66 were Hurst Creek MUD customers. This was the most on record.

2. Consider, discuss, and take any necessary action to approve the Minutes of the September 18, 2023, Regular Board Meeting.

Board President Coskey recommended revising Item 11 to state revenues were over budget and expenses were under budget for clarification.

Director Almond moved to approve the Minutes of the September 18, 2023, Regular Board Meeting with the recommended change; Director Stiles seconded the motion, which carried 4-0, with Board Member Wingard absent.

3. Consider, discuss, and take any necessary action to approve the September 2023 Bookkeeper's Report.

Beth Caccamisi reviewed the written report showing \$1,075,000 in the General Fund and \$83,000 in the Debt Service Fund. She noted the following: 1) a little less than 98% of the property taxes have been collected, 2) TexPool earned 5.35% interest for the month of September and was at 5.35% this morning, 3) capital expenditures made from the Reserve Fund in September were for a high service pump and mag meter, 4) Revenues were \$9,700 over budget for the month and \$177,000 over budget for the year, and 5) Expenses were \$18,000 over budget for the month and \$51,000 under budget for the year.

Director Maroney moved to approve the September 2023 Bookkeeper's Report; Director Almond seconded the motion which carried 4-0, with Board Member Wingard absent.

4. Consider, discuss, and take any necessary action to approve the September 2023 Manager's Operating Report.

Earl Wood reviewed the written report and noted the following:

- The budget year ended with 97.84% of the property taxes received, which is slightly lower than usual but may be related to contested appraisals. \$477,000 in bond payments were made, leaving \$83,000 in the Debt Service Fund.
- The Connections Summary shows a total of 1,210 connections.
- There has been a significant decrease in overall water usage. The Golf Course has improved and reduced usage.
- There were 1.5 inches of rain in September.
- The Wastewater Treatment Plant continues to treat well.
- Several notices have been issued to residents who have violated the current water restrictions as per the District's Drought Contingency Plan.
- During the last rain event the conference room building had several leaks. Remediation will begin this week and staff is currently working with the Club to see if they have space to accommodate meetings until renovations are complete.
- Every three to five years media is pulled from the clarifier and rebuilt, which is planned for this November. This takes approximately one week.
- Staff met with PEC and an electrician regarding installing a transfer switch for the generator. This would eliminate an overhead line, a pole, and one to two parking spaces. PEC will provide staff with a cost estimate in the near future.
- WCID17 will be pushing effluent water into the District's pond and staff would like to install a monitoring station to verify the water has been appropriately treated as called out in the contract.

Director Almond moved to approve the September 2023 Manager's Operating Report; Director Stiles seconded the motion which carried 4-0, with Board Member Wingard absent.

5. Consider, discuss, and take any necessary action regarding implementation of the new Interlocal Agreement with the Village of The Hills.

Earl reported that the Village of The Hills City Council approved the new Interlocal Agreement at their meeting on October 9th, and it is effective retroactively to October 1st. Staff is currently in

the transition process. The phone system has been adjusted to reflect the change and some minor adjustments will be made for the Village's sub menus for call routing. The bookkeeping/financial system is changing, so staff is working with the Village to get everything moved to their new system.

6. *The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation With Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.*

The Board did not meet in Executive Session

President Coskey shared safety information regarding how to avoid carbon monoxide poisoning.

Village of The Hills Councilmember Sarah Carroll thanked Hurst Creek MUD for their efforts related to the Interlocal Agreement. She reported on the following: 1) the City Council approved an agreement with the City of Bee Cave to provide municipal court services for the Village of The Hills, 2) an extensive park revitalization project will be underway to provide for maintenance and other improvements, and 3) early voting starts next week and there are three seats open on the City Council with seven candidates, of which two are incumbents.

Director Almond moved to adjourn the meeting at 9:52 A.M.; Director Maroney seconded the motion, which carried 4-0, with Board Member Wingard absent.

Signed this 13th day of November 2023.

(seal)



A handwritten signature of "Mike Maroney" is written over a horizontal line.

Mike Maroney, Secretary