

**MINUTES OF MEETING  
HURST CREEK MUNICIPAL UTILITY DISTRICT  
DECEMBER 18, 2023**

THE STATE OF TEXAS §  
COUNTY OF TRAVIS §

The Board of Directors of Hurst Creek Municipal Utility District (the "District") met this date at 9:00 a.m. in Regular session, open to the public at 102 Trophy Drive, The Hills, Texas 78738, and the roll was called of the duly constituted officers and members of the Board to wit:

### Present:

William A. Coskey	President
Mike Maroney	Secretary
Tom Stiles	Treasurer
John Almond	Assistant Secretary
James M. Wingard	Vice-President

thus, constituting a quorum.

Also present were Earl Wood, Kurt Pendleton, Stacey Johnson, Beth Caccamisi, and Sonja De La Fuente of Hurst Creek MUD, Director Sara Jenkins of The Hills POA, and Councilmember Sarah Carroll of the Village of The Hills.

## 1. Safety Moment – Ground Fault Circuit Interrupter (GFCI).

Board President Coskey provided information regarding Ground Fault Circuit Interrupters and how they protect and save lives. There was a brief discussion held by the Board.

2. Consider, discuss, and take any necessary action regarding The Hills POA Office Lease Agreement and the Village of The Hills Interlocal Agreement as they pertain to switching offices and/or needing additional office space.

Earl provided the report regarding this item. He advised there has been some discussions regarding the potential of The Hills POA and the Village of The Hills switching offices to accommodate staff. He has offered to help facilitate the move if needed, but ultimately it is up to the two entities to decide how they would like to proceed, then the agreements Hurst Creek MUD has with them may be renegotiated.

**3. Consider, discuss, and take any necessary regarding the LCRA's Drought Contingency Plan and the impact for Hurst Creek MUD operations.**

Earl provided the report regarding this item. He, Stacey and Kurt attended the LCRA meeting last week where their minimum standards were discussed. They will be voting in February on changing their minimum standards, which will include the following:

- Moving to a permanent two days per week watering schedule.
- Taking into consideration inflows, not just lake levels, to get ahead of a potential major drought.
- Adding a stage, which would be a combined storage below 750,000 acre feet, for a total of five stages instead of four.

Earl explained that the District is easily meeting all of LCRA's reduction requirements. He advised that should the LCRA declare the drought worse than the drought of record and declare Pro Rata curtailment, then they dictate the measures. If they do that then they must notify us six months before declaring. If there is no significant rain by late spring/early summer, they may declare Pro Rata curtailment. There was some discussion held among the Board.

**4. Consider, discuss, and take any necessary action on drainage and MS4.**

Kurt Pendleton provided the report regarding this item. He advised there are no new drainage projects in the works. 7 Cheverly Court new home construction has been approved by the POA and their plans are currently under review by the District's engineers. He is still waiting for the POA approval before the Drainage Plan Review can be done for new home construction at 8 Stillmeadow. The MS4 Committee will hold its fourth quarter meeting tomorrow. The District has applied for the new five-year permit.

**5. Consider, discuss, and take any necessary action to approve the Minutes of the November 13, 2023, Special Board Meeting.**

*Director Almond moved to approve the Minutes of the November 13, 2023, Special Board Meeting; Director Stiles seconded the motion, which carried 5-0.*

**6. Consider, discuss, and take any necessary action to approve the November 2023 Bookkeeper's Report and paid invoices.**

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance just over \$890,000 and the Debt Service Fund closed the month with a balance of \$86,000. TexPool interest was at 5.38% at the end of November and as of this morning it was at 5.37%. Approximately 1% of the property tax deposits have been received. Revenues were \$3,500 under budget for the month and \$11,000 over budget for the year. Overall, the financials look good. Expenses are currently \$16,000 over budget for the month and \$27,000 over budget for the year. Earl explained that he expects repairs and maintenance to level out over the year. The audit report will come before the Board in January.

*Director Wingard moved to approve the November 2023 Bookkeeper's Report and paid invoices; Director Almond seconded the motion, which carried 5-0.*

**7. Consider, discuss, and take any necessary action to approve the November 2023 Manager's Operating Report.**

Earl reviewed the written report with the Board. He noted that the Debt Service fund will increase over the next couple of months. There was some discussion held regarding the LCRA power line project. There were 1.3 inches of rain and 1,013 acre feet of water used during the month of November.

*Director Maroney moved to approve the November 2023 Manager's Operating Report; Director Almond seconded the motion, which carried 5-0.*

**8. The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation With Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.**

City Councilmember Carroll reported that the City is moving forward with several projects, which include improvements at the park, the fourth phase of the walking trail, which will extend over the dam, and the cart path between 47 and 49 Stillmeadow Drive. Also, a new City Councilmember was elected in November and his name is Kevin Proud.

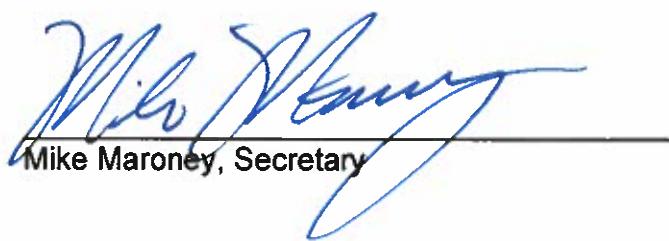
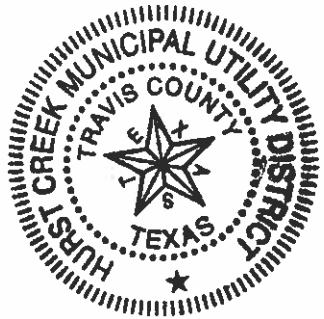
POA Board Director Sara Jenkins reported that there are two seats up for election on the POA Board.

The Board recessed the regular meeting at 10:00 A.M. and convened to Executive Session at 10:00 A.M. They reconvened the open meeting at 10:25 A.M. There was no reportable action.

The meeting adjourned at 10:25 A.M.

Signed this 22<sup>nd</sup> day of January 2024.

(seal)



Mike Maroney  
Mike Maroney, Secretary