

JANUARY 22, 2024

COUNTY OF TRAVIS §

Present:

James M. Wingard **Vice-President**

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recommended establishing claims procedures. Board Member Wingard recommended recording changes resulting from the safety meetings.

3. Consider, discuss, and take any necessary action to amend the District's Rate Order.

Earl provided the report regarding this item. He explained that the only changes in the Rate Order are the Effluent rate increase to \$2.10 per 1,000 gallons and the addition of two plumbing permits (Water Yardline Repair and Sewer Yardline Repair) so that Hurst Creek MUD can inspect plumbing work in these areas to ensure proper repairs.

Director Almond moved to approve the amended Rate Order; Director Wingard seconded the motion, which carried 5-0.

4. Consider, discuss, and take any necessary action on drainage and MS4.

Kurt Pendleton provided the report regarding this item. He informed the Board that there were 2.5 inches of rain since last night. The new home at 2 Autumn Oaks Drive is complete. 8 Stillmeadow Drive and 7 Cheverly Court drainage plans are currently under review by the District's engineer. There are a couple of changes that need to be made by the builder. He also informed the Board that a parcel of land on Tournament Way has recently sold and there are plans to develop a duplex.

5. Consider, discuss, and take any necessary action to approve the Minutes of the December 18, 2023, Regular Board Meeting.

Director Maroney moved to approve the Minutes of the December 18, 2023, Regular Board Meeting; Director Almond seconded the motion, which carried 5-0.

6. Consider, discuss, and take any necessary action to approve the December 2023 Bookkeeper's Report and paid invoices.

Beth Caccamisi reviewed the written report with the Board. The General Fund closed the month with a balance just over \$1.3 million and the Debt Service Fund closed the month with a balance of \$281,000. TexPool interest was at 5.38% at the end of December and as of this morning it was at 5.34%. Approximately 50% of the property tax deposits have been received. Revenues were \$63,000 over budget for the month. Billing was down by \$23,000. Expenses are currently \$8,500 over budget for the month and \$35,000 over budget for the year. This is mainly due to needed boat repairs at the barge. There was one write off. Earl shared that the Bookkeeper duties provided by Hurst Creek MUD to the Village of The Hills have been fully transitioned out as of December 31, 2023. The City Secretary duties should be fully transitioned by the end of February.

Director Almond moved to approve the December 2023 Bookkeeper's Report and paid invoices; Director Stiles seconded the motion, which carried 5-0.

7. Consider, discuss, and take any necessary action to approve the December 2023 Manager's Operating Report.

Earl reviewed the written report with the Board. He noted 50.29% of the property taxes have been collected as of the end of December, which is approximately \$901,000. The Debt Service fund is at \$281,000 with bond payments scheduled for April 1 and October 1. He noted that 2 Autumn Oaks is on the Connection Summary for December, but the certificate of occupancy was just issued and that will come off of the list for January. Operations ended the calendar year at 1,062 acre feet, which is under the 1,200 acre feet allowed. Therefore, the District did not incur any penalties. He reported a 14.5% reduction year over year. Moving to one watering day per week helped with that. There were no watering violations issued during Christmas week. The Wastewater treatment plant is doing well.

Earl also provided the Board with an update on the following items:

- Flintrock Villas – Documentation was sent to TCEQ. The District's engineer wrote an opinion, which was sent to Flintrock. They have shut off the water.
- Servers – Two new servers have been installed and offsite backup is also in place now.
- Office Space – Met with Tom Harrelson with the POA and Dean Huard with the Village of The Hills regarding office space and both appear to be in agreement with the change in offices. Angie Massey will be the new City Secretary.
- Wastewater Permit – The Wastewater Permit through TCEQ will expire in approximately one year. This is renewed every 10 years. No issues are anticipated. The proposed Legacy development would be the only reason for an amendment and both the POA and the Village will need to approve the development.
- Copier – The current copier lease is \$950 per month. A quote was received for \$380 per month for the same service. This will provide for a \$33,000 savings over the five-year rental.

Director Maroney moved to approve the December 2023 Manager's Operating Report; Director Almond seconded the motion, which carried 5-0.

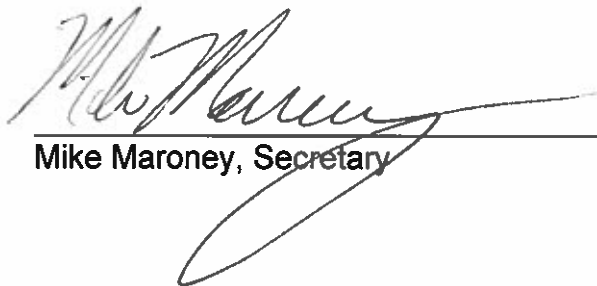
8. The Board may go into Executive Session pursuant to Texas Government Code Sections §551.071 – Consultation With Attorney; §551.072 – Deliberation Regarding Real Property; §551.073 – Deliberation Regarding Prospective Gift; §551.074 – Personnel Matters; and/or §551.076 - Deliberation Regarding Security Devices or Security Audits.

The Board did not meet in Executive Session.

The meeting adjourned at 10:21 A.M.

Signed this 12th day of February 2024.

(seal)



Mike Maroney, Secretary